



*Presented by:*

**Chattahoochee High School Boosters**

*Managed by:*

**JRM Management Services, Inc.**

## **FOOD VENDOR CONTRACT**

***Location: Chattahoochee High School***

**5230 Taylor Rd, Johns Creek, GA 30022**

**SATURDAY, AUGUST 18, 2018 ~ 4:00 PM – 9:00 PM**

JRM Management - 770-423-1330 ~ todmiller@jrmmanagement.com

Jonathan Jenkins, Restaurant Coordinator 770-423-1330 ~ jonathanjenkins@jrmmanagement.com

P.O. BOX 777, Kennesaw, Georgia 30156 ~ 770-293-0047 (fax)

Website- [www.jrmmanagment.com](http://www.jrmmanagment.com)

We invite you to participate in a Taste of Johns Creek. ***Please read the following policies, complete the information sheet and sign the agreement.*** By signing you agree to the following rules and regulations:

- 1) A **\$50.00 NON-REFUNDABLE FEE** is required to reserve a space (check payable to JRM Management Services, Inc.). You do have the option of paying with a major credit card; call JRM Management at 770-423-1330 for authorization form. **AN ADDITIONAL 30% OF ALL VENDOR TICKET SALES WILL BE RETAINED TO MAKE UP BALANCE OF FEES.** This fee includes one **10' x 10' open-sided canopy tent and banner with restaurant name, (2) 6' tables and (2) chairs.** Bring own tablecloths, signage and decorations for tent. The event will begin at 4:00 p.m. and will continue until 9:00 p.m. Restaurant booths will be located at Chattahoochee High School in Johns Creek, GA.
- 2) **TASTE OF JOHNS CREEK PRICING.** Your food samples can be sold via **event tickets only** in \$1 incremental value from ONE DOLLAR - FOUR DOLLARS and may **not** be given away.
- 3) **TASTE OF JOHNS** will be held **RAIN OR SHINE.** No refunds will be given for cancellation of the event due to severe weather or circumstances beyond Presenter's control.
- 4) Bring your own **RESTAURANT SIGNS AND MENU BOARDS** for tents (no electrical signs). We will provide a banner with restaurant name to go above tent.
- 5) **SET-UP BEGINS at 12:00 p.m. and we would like everyone to be READY BY 3:00 p.m.** This is one hour before the 4:00 p.m. start time because the public begins arriving at 4:00 p.m. When unloading vehicle, pull up close to booth to let another car pass. Quickly unload, move vehicle then return to set-up your booth (PLEASE DO NOT: unload, set up, then move vehicle). All vehicles will be removed by **3:00 p.m.**

6) **SPACE ASSIGNMENTS** will be completed approximately 2 weeks prior to the event. Space assignments are made on a first-come, first-serve basis and type of food samples served. If you have a special request for your booth, please list it on this form. We cannot guarantee, but will try our best to accommodate your request.

7) There will be Five **CONTESTS** for the Taste of Johns Creek: 1) Best Entrée; 2) Best Dessert; 3) Best Food Presentation; 4) Best Decorated Tent; 5) Best Appetizer. Food samples with name of restaurant should be at the Judges' Tent by 5:00PM. Note that food samples for the contests do not have to be what you are selling to the public. Bring own food, utensils, paper products, etc. It has been requested that all contest entries be presented on disposable dishware. If other than disposables are used, please be at the Judges Tent to pick up your dish after 8:00 pm. We are not responsible for dishes left at the Judges Tent. Winners will be contacted and asked to be at the Stage at 8:00 pm to receive award.

8) **SOFT DRINKS. Please do not bring soft drinks to be sold or given away.**

9) **BOTTLE WATER – There will be a bottle water sponsor. You are allowed to sell water but it must only be the sponsor's water. The water sponsor will make deliveries to your booth.**

10) **END TIME of the event is 9:00 p.m.** Please have your booth broken down by 11:00 p.m. Do not begin breaking down prior to 9:00p.m.

11) **CLEAN-UP.** ALL trash, papers or boxes must be placed in a dumpster. Please reference an event map for location of dumpsters. Do not dump grease or hot coals in parking lots or streets.

12) **TABLE & CHAIRS. Tables and chairs have been rented for your booth.** They must be left when you leave. If they are missing or damaged, they will be billed to your business.

13) **ELECTRICITY.** To ensure that you will have **electricity on event day, we must know by Friday, August 3, 2018.** It is your responsibility to bring **100 ft. extension cords for EACH outlet requested as** the electrical outlets are not directly behind your tent. Electrician will be on premises from Noon to 9pm on day of event.

14) **LIABILITY WAIVER AND RELEASE.** I, assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In considerations of the Chattahoochee High School, Chattahoochee High School Football Boosters, Fulton County Board of Education and JRM Management Services, Inc. providing permission to use the space requested, I, and all members of my rental group, do hereby release the Chattahoochee High School, Chattahoochee High School Football Boosters, Fulton County Board of Education and JRM Management Services, Inc., including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned at Chattahoochee High School.

**TASTE OF JOHNS CREEK ~ AUGUST 18, 2018**  
**2018 FOOD CONTRACT & INFORMATION**

Restaurant Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Note: Email is our primary means of communication. PLEASE PRINT CLEARLY.**

**\*\*\*E-mail # 1:** \_\_\_\_\_ **\*\*\*E-mail # 2:** \_\_\_\_\_

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**How many booth spaces with tents do you want to reserve?** \_\_\_\_\_

Contact Name and Number on Event Day: \_\_\_\_\_

(If you do not know this information yet, please list someone that can be easily reached)

**What food do you plan on serving at the event and what will you be charging?** Your food samples can be sold via **event tickets only** in \$1 incremental value from \$1 to \$4, no more. We may include some of this on our website or marketing materials. (NOTE: Please do not bring soft drinks to be sold or given away)

\_\_\_\_\_  
\_\_\_\_\_

How will the food be handled? (Check all that apply)

- Pre-packaged
- Individually Wrapped
- Cooking on site
- Cooked in advance & warmed on site
- No cooking required
- Bulk Transported, portions served on site
- Other: \_\_\_\_\_

**How many 120-V (15 AMP) electrical outlets will you require?** \_\_\_\_\_ (Power **MUST** be requested)  
**(To ensure that you will have electricity on event day, we must know by 8/3/2018.)**

Do you carry Liability Insurance?  Yes  No Will you have an open flame on site?  Yes  No

**\*\*\* Each vendor shall obtain and keep in force until completion of the event, including clean up and tear down, a commercial general liability insurance contract with liability limits equal to or greater than \$1,000,000 each occurrence. The vendor shall provide a certificate of insurance (COI) evidencing such coverage. Such vendor shall name Chattahoochee High School, Chattahoochee High School Football Boosters, Fulton County Board of Education and JRM Management Services, Inc as an **Additional Insured** at property address: 5230 Taylor Rd, Johns Creek, GA 30022. This must be received prior to set-up.**

**Will you be participating in this year's contests?**  Yes  No If yes, please check which one(s):

- 1. Best Entrée \_\_\_
- 2. Best Dessert \_\_\_
- 3. Best Presentation \_\_\_
- 4. Best Decorated Tent \_\_\_
- 5. Best App \_\_\_

**By signing this contract/information sheet, I have read, understand and agree to comply with the rules as attached to this contract and information sheet.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_